



WASHINGTON COUNTY BOARD OF SUPERVISORS

County Municipal Center
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For Information Only – Not a Legal Notice **MEMO**

CLERK OF THE BOARD

Debra R. Prehoda

FORT ANN

Samuel J. Hall, Chairman

ARGYLE

Robert A. Henke, Vice Chairman

CAMBRIDGE

Cassie Fedler

DRESDEN

Paul D. Ferguson

EASTON

Daniel B. Shaw

FORT EDWARD

Lester Losaw

GRANVILLE

Matthew Hicks

GREENWICH

Donald B. Ward

HAMPTON

David K. O'Brien

HARTFORD

Dana E. Haff

HEBRON

Brian R. Campbell

KINGSBURY

Dana Hogan

JACKSON

Jay B. Skellie

PUTNAM

Darrell T. Wilson

SALEM

Evera Sue Clary

WHITE CREEK

James S. Griffith

WHITEHALL

John W. Rozell

TO: Chairman of the Board
Members of the Personnel Committee: Supervisors Hicks, Ward, Campbell,
O'Brien, Skellie, Clary, Griffith

FROM: Clerk of the Board

Chairman Hicks has scheduled a Personnel Committee meeting for **Tuesday, July 6, 2021 at 10:00 AM in the Board of Supervisors' Chambers, 2nd Floor of County Office Bldg. B, Fort Edward, New York.** This meeting will be in person only and will not be livestreamed.

The Agenda is as follows:

1. Call to Order
2. Accept Minutes – June 8, 2021
3. Department Staffing Requests/Staffing Pattern Changes:
 - A. County Clerk
 1. Index Clerk – Backfill – Resignation
 2. Account Clerk – Backfill Due to Promotion
 3. Sr. Motor Vehicle Clerk – Backfill – Resignation
 4. Motor Vehicle License Clerk (2) – Backfill 1 Due to Promotion & 1 Resignation
 - B. District Attorney – Clerk/Typist - Backfill
 - C. Veterans – Part Time Bus Driver – Backfill
 - D. Public Health
 1. Pre-School Services Coordinator – Backfill
 - E. Sheriff
 1. Typist Part-time- Backfill with Clerk Full Time
(Staffing Pattern Change)
 2. Account Clerk To Senior Account Clerk
(Staffing Pattern Change)
4. Other Business – Update – Executive Director, Washington County Sewer District
5. Adjournment

******Committee Members: Please notify this office if you are unable to attend.******

DATED: June 30, 2021
Fort Edward, New York